



117 E. FREDERICK STREET P.O. BOX 642

BINGHAMTON, N.Y. 13902

PHONE: (607) 722-8784 FAX: (607) 772-8786

www.amrexchemical.com

Warehouse Application For Employment

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation for the application and/or interview process should notify a representative of the organization.

**This application must be completed and signed personally by the applicant*

Applicant Name: _____ Date: _____

Address: _____ How long at this address: _____
Street Address City State Zip

Telephone No: _____ Social Security No: _____

Position Applied For: _____ Driver's License Number: _____

How did you learn about us? ☐ Advertisement ☐ Employment Agency ☐ Friend/Relative ☐ Walk-in ☐ Other

Previous Addresses: Please include previous temporary & permanent addresses covering the last 10 years (use extra sheet if necessary)

Street Address: _____ City: _____ State: _____ County: _____

Street Address: _____ City: _____ State: _____ County: _____

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Type of Employment Desired: ☐ Full-time ☐ Part-time ☐ Temporary

Date You Are Available To Start Work: _____

Are you employed now?

If currently employed, may we contact your present employer?

If not currently employed, how long since leaving last employer?

Are you able to meet the attendance requirements?

Do you have any objection to working overtime if necessary?

Have you ever filed an application with us before?

Have you ever been previously employed by our organization?

Can you submit proof of legal employment authorization & identity?

Have you ever been convicted of and/or plead guilty to a crime?



Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

*If yes, please provide us, on the attached sheet of paper, with the specific nature and details of the crime(s), date(s), court location, sentencing information and disposition of sentence.

(Please note: a conviction record will not necessarily be a bar to employment)

EMPLOYMENT HISTORY

*Please provide all employment information for
your past three employers starting with the most
recent*

Employer: _____ Position held: _____

Address: _____ Telephone #: _____

Immediate supervisor and title: _____

Dates employed: from: _____ to: _____

Job Summary: _____

Reason for leaving: _____

Employer: _____ Position held: _____

Address: _____ Telephone #: _____

Immediate supervisor and title: _____

Dates employed: from: _____ to: _____

Job Summary: _____

Reason for leaving: _____

Employer: _____ Position held: _____

Address: _____ Telephone #: _____

Immediate supervisor and title: _____

Dates employed: from: _____ to: _____

Job Summary: _____

Reason for leaving: _____

OTHER SKILLS AND QUALIFICATIONS

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications.

Educational History: List school name and location, years completed, course of study, and any degrees earned:

High school: _____ **Address:** _____

Years Completed: _____ **Course of Study:** _____ **Degrees Earned:** _____

College: _____ **Address:** _____

Years Completed: _____ **Course of Study:** _____ **Degrees Earned:** _____

Technical Training: _____ **Address:** _____

Years Completed: _____ **Course of Study:** _____ **Degrees Earned:** _____

Other (Including Military Service): _____ **Address:** _____

Years Completed: _____ **Course of Study:** _____ **Degrees Earned:** _____

References: List name and telephone numbers of 3 business/work references who are not related to you and are not previous supervisors. If not applicable, list 3 school or personal references who are not related to you.

Name: _____ **Telephone No:** _____

Name: _____ **Telephone No:** _____

Name: _____ **Telephone No:** _____



I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation, falsification or omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Applicant's Signature: _____

Date: _____



ADDENDUM TO EMPLOYMENT APPLICATION

Additional information regarding question on Conviction Record.

If you answered Yes, and have been convicted of a crime in the past, please provide additional information such as the date of the offense, the seriousness and nature of the offense and rehabilitation completed.

Applicant's Signature: _____ Date: _____

(Please note: A conviction record will not be necessarily be a bar to employment. Factors such as seriousness and nature of the violation and rehabilitation will be taken into account.)

PRE-EMPLOYMENT URINALYSIS NOTIFICATION

Amrex Chemical Co. is committed to a drug-free workplace. Therefore, Amrex Chemical Co. has instituted under company policy a controlled substance testing program for all its warehouse employees due to the safety sensitive nature of this job.

Prior to the first time a warehouse applicant performs safety-sensitive functions for Amrex Chemical Co., the applicant shall undergo testing for controlled substances. Any job offer to an applicant is conditioned on a verified negative test result.

As a condition of my employment, I agree to the urine sample collection and controlled substance testing.

I understand a positive test for controlled substances based on the Urinalysis Test will medically disqualify me from performing safety sensitive duties for Amrex Chemical Co.

The Medical Review Officer will maintain the results of the Urinalysis Test. Negative and positive results will be reported to Amrex Chemical Co.

My written authorization is required for the Urinalysis Test results to be given to other parties.

I have read and understand the above conditions for the Pre-Employment Urinalysis Notification.

Applicant's Name (Print): _____

Applicant's Signature: _____

Month Day Year

Amrex Representative Signature:

Month Day Year



CHEMICAL CO., INC.

www.amrexchemical.com

Mailing Address

P.O. Box 642
Binghamton, NY 13902

CHEMISTRY IMPROVES THE QUALITY OF LIFE

Main Office

117 East Frederick Street
Binghamton, NY 13904

Ph. (607) 772-8784
Fax (607) 772-8786

Buffalo Office

391 Exchange Street
Buffalo, NY 14204

Ph. (716) 852-7245
Fax (716) 852-0889

No job offer will be made until the following pre-employment procedures are completed with satisfactory results that meet our hiring criteria.

Including but not limited to:

- Reference checks for past employment history and personal references**
- Educational History**
- Military Service**
- Pre-employment medical exams, including drug screen**
- Criminal background check**

Applicant's Name (Print): _____

Applicant's Signature: _____

Date of Application: _____